



How to assign a user to a tender in CVP IS



V I E Š Ū J Ū
P I R K I M Ū
T A R N Y B Ā

- *User, who register interest in a tender, becomes an owner of the tender. The owner gets messages from the tender, is able to upload documents and submit quotation.*
- *When another user wants to get messages or submit quotation, she/he has to be assigned to tender.*
- *It is possible to assign to a tender as many users as needed.*



How can I find CVP IS in English language?

First you must visit <https://pirkimai.eviesiejipirkimai.lt> and choose language (1), then enter your user name (2) and password (3), press “Prisijungti” (4).



The screenshot shows the login interface for the CVP IS system. At the top left is the logo for CVP IS, described as 'centrinė viešųjų pirkimų informacinė sistema'. To the right are logos for 'VIESŪJŲ PIRKIMŲ TARNYBA', 'BPD', and the European Union flag. The main heading is 'Prisijungimas prie CVP IS:'. Below this are two input fields: 'Prisijungimo/naudotojo vardas' (username) and 'Slaptažodis' (password). A 'Prisijungti' button is located below the password field. To the right of the button is a link 'Pamiršote slaptažodį?' with a small flag icon. A 'Skelbimai' section on the right contains links for procurement notices from May 1, 2017, and for EU notices (TED). Red circles and boxes highlight the following elements: '2' around the username field, '3' around the password field, '4' around the 'Prisijungti' button, and '1' around the flag icon in the 'Pamiršote slaptažodį?' link.

CVP IS centrinė viešųjų pirkimų informacinė sistema

VIESŪJŲ PIRKIMŲ TARNYBA

BPD

Prisijungimas prie CVP IS:

Prisijungimo/naudotojo vardas

Slaptažodis

Prisijungti

Pamiršote slaptažodį?






Skelbimai

[Pirkimų skelbimai nuo 2017 m. liepos 1 d.](#)

[Pirkimų skelbimai iki 2017 m. liepos 1 d.](#)









[Europos Sąjungos viešųjų pirkimų skelbimai \(TED\)](#)

Tender owner or company administrator has to go to the tender

CVP IS    Administration  Vardenis 11_ Help  Log out

Welcome Vardenis 11_ Pavardenis 22_3

Services

-  [Published notices](#)
-  [My Request for Tenders](#)
16 New Invitations, 296 Ongoing, 769 Closed
-  [Contracts](#)
0 Active, 7 Pending, 3 expired, 0 Closed
-  [Documents](#)
Manage company and personal documents
-  [My tasks](#)
My sent and incoming tasks
-  [Reports](#)
[report_text]
-  **Account administration**
[View your presentation here!](#)
[Add users or update profile](#)
-  **Do you need technical support?**
[Create a ticket](#)
or email: pagalba@vpt.lt
phone: +370 5 219 7000

To find a list of current tender opportunities or to express an interest in a specific tender opportunity, please click on the **PUBLISHED NOTICES** link on the left hand side

Messages

17/03/2021 16:55	Paraiškų vertinimas → rft
17/03/2021 16:53	Paraiškų vertinimas → rft
17/03/2021 16:51	pranešimas → rft


Showing the last 15 unread messages [All messages](#)

System notifications

03/03/2021 18:06	Tiekėjas pateikė pasiūlymą → rft
22/02/2021 11:04	Tiekėjas pateikė pasiūlymą → rft
11/01/2021 19:18	Tiekėjas pateikė pasiūlymą → rft

Showing the last 10 unread system notifications

My Request for Tenders

No	Description	Times (EET)	Buyer
527999 	Kompiuterių pirkimas ▶ Kompiuterių pirkimas	End time: 22/03/2021 08:00	Testinė PO



Click on the „Assign user rights“

Home / My rfts / Rft 527999

rft 527999 - Kompiuterių pirkimas

Project:: **Linus pirkimai**

Instructions

To submit quotation:

Please allow some time for sending of your response.

We recommend testing submission before the deadline.

After clicking 'Submit response' you will be required to verify yourself by enter your user name and password.

Evaluate the risk of potential interference (Internet connection speed, Internet connection failure, power failure, change of computerized workplace settings, etc.).

Please be aware that there may be problems with signing quotations using Google Chrome version 80. We recommend to use an older version of Google Chrome or other browsers.

Attention! Changes with electronic signatures.

We inform you that Lithuanian electronic signature devices "Giesecke & Devrient Sm @ rtCafe Expert", issued by SE "Registrų centras", will be valid until 01.07.2021. If you have these qualified signature creation devices, we recommend to apply for a new device. More information: elektroninis.lt/en

Detailed instructions



The end-time of this rft has passed. It is not possible to update your quotation.



Quotation submitted: 03/03/2021 18:06

My Quotation

Contracts

Messaging

Audit trail

rft

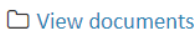
Dates

(EET)

Kompiuterių pirkimas



View rft



Assign user rights








Quotation deadline

22/03/2021 08:00

My response

Progress

Click on the button „Add/Remove members“

CVP IS    Administration  Vardenis 11_  Log out

Home / My rfts / rft 527999 / Edit access for invitation

Edit access for invitation

527999 - Kompiuterių pirkimas

Instructions


This page displays assigned members which may be groups of users or individual users.

Each user can be granted one or more role permissions by ticking the check box in desired column. To remove the role permissions, remove the tick from the check box.

Click 'Save' when done.

The different roles are not necessarily mutually exclusive and may

Permissions

 Owner : Vardenis 11_ Pavardenis 22_3

User	Editor	Limited editor	Viewer	Limited viewer
There are no members!				

[Add/Remove members...](#) [Assign responsables...](#) [Change owner...](#) [Save](#) [Cancel](#)

Choose the user (1), click on the arrow (2) and button „Save“ (3). Click on the button „Assign responsibilities“ to assign selected user (4), mark a user (5) and „Save“ (6). Or choose „Change owner“ (7) if you need to change not longer active owner. Click button „Save“ (8) to save the changes.

Member information

All users: Vardenis

User groups: No Value

Vardenis Pavardenis (1)

Vardenis Pavardenis

Vardenis147 Vardenis14

vardenis2 pavardenis2

(2) →

←

(3) Save Cancel

Member information

Select	User	[administrator]	[editor]	Limited editor	[viewer]	Limited viewer
(5) <input checked="" type="checkbox"/>	Vardenis Pavardenis	✓	✓			
<input type="checkbox"/>	Vardenis 11_ Pavardenis 22_3	✓	✓			

(6) Save Cancel

Permissions

Owner : Vardenis 11_ Pavardenis 22_3

User	Editor	Limited editor	Viewer	Limited viewer
Vardenis Pavardenis	✓			

(4) Add/Remove members... (7) Assign responsables... (8) Change owner... Save Cancel

Technical support
Email: pagalba@vpt.lt



V I E Š Ū J Ū
P I R K I M Ū
T A R N Y B A